



BAY STATE PHYSICAL THERAPY

Personal Insurance Intake Form

Patient Information

Date: _____ Date of Birth: ___/___/_____
Name: _____ Social Security: ____~____~_____
Address: _____
Street City State Zip
Email Address: _____
Home Phone: _____ Cell Phone: _____
Gender: _____ Height: _____" Weight: _____ lbs
Marital Status: _____ Number of Children: _____
Employer: _____ Occupation: _____ Work Phone: _____
Employer Address: _____
Street City State Zip
Attorney: _____ Phone: _____
Emergency Contact: _____ Relation: _____
Emergency Contact Phone Number: _____
If under 18 years, name of Parent or Guardian: _____
PCP Name: _____ Phone: _____
How did you hear about Bay State Physical Therapy? Website Gym member
 Friend/Former patient Walk in Yellow pages
 Doctor _____

Injury Information

Why are you seeing the Physical Therapist today? _____

When did your injury occur (when did you start experiencing symptoms)? _____

Patient Signature: _____ Date: _____



Acknowledgement of Office Policies

*The following are Bay State Physical Therapy's policies governing appointment scheduling, payment terms, and information releases. **Please read carefully** before signing, and be sure to ask questions you might have before signing the document.*

Appointment Scheduling. We at Bay State Physical Therapy are glad to accept insurance assignment on your behalf in handling your personal injury or worker's compensation claim. However, in order to help ensure that your insurance company pays for the care you receive here, it is important that you adhere to the recommended care program. We require a 24 hour cancellation notice for all appointments. If you miss three (3) appointments in a three (3) week period without notifying Bay State (emergencies considered), you may be dismissed from care and your file may be closed.

Consent for Treatment. I, the undersigned, give Bay State Physical Therapy my permission to evaluate and treat my injury. I further understand that in the course of recommended treatment, condition may worsen on rare occasions. I further understand that no guarantee or promise has been made to me concerning the results of treatment. I further understand that the gym and/or pool areas are common areas accessed by patients, gym members and guests and as a result there may be incidental contact with personal health information.

Assignment of Payment. I hereby authorize my insurance company and/or my attorney to pay direct to Bay State Physical Therapy, PC any monies due on my account for professional services rendered.

Acknowledgment and Understanding. It is further understood that I, the undersigned, agree to pay the full amount of the charges should my condition be such that it is not covered by my policy, or if, for any reason, the insurance company and/or my attorney refused to pay my balance at this office.

Private Health Insurance. I understand that I am responsible for whatever fees my insurance company does not pay on my claim. (Typically, this includes deductibles and/or co-payments).

Authorization to Release Information. I understand that Bay State Physical Therapy may use or disclose my personal health information for the purposes of carrying out treatment, obtaining payment, evaluating the quality of services provided and any administrative operations related to treatment or payments, understand that I have the right to restrict how my personal health information is used and disclosed for treatment, payment and administrative operation if I notify the practice. I also understand that Bay State Physical Therapy will consider requests for restriction on a case by case basis, but does not have to agree to requests for restrictions.

Patient Requests for Records: I instruct the release of all medical, hospital, or surgical records pertinent to my case, including but not limited to exams, special test, x-rays, or lab results to this office.

I certify that I have read and understand all appointment and office policies listed above.

Patient Signature: _____ Date: _____

Name (Please Print): _____

Witness Signature: _____ Date: _____

Name (Please Print): _____



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Designate Individuals Authorization Form

I hereby authorize one or all of the designated parties listed below to request and receive the release of any protected health information regarding my treatment, payment or administrative operations related to treatment and payment. I understand that the identity of designated parties must be verified before the release of any information.

Please give the name(s) of the individual(s) who you will allow to receive any part(s) of your health record.

Authorized Designees:

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Patient Name

Patient Signature



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Medical History Form

Name: _____ DOB: ___/___/___ Today's Date: ___/___/___

Occupation: _____ Gender: _____ PCP: _____

Referring Physician (MD): _____ Next appointment w/ referring MD: ___/___/___

Please answer the following questions:

What injury or condition brings you here today? _____

When did you first notice your condition (date of onset)? _____

How did this injury occur? _____

Is your condition due to a motor vehicle accident? Yes No If yes, date of accident? _____

Have you had any falls in the past 12 months? Yes No If yes, how many times? _____

Did the fall(s) result in injury? Yes No If yes, please describe: _____

Please describe above: _____

Are you seeing (or have you been seen by) any other specialists for your current condition (e.g.: doctor, psychologist, chiropractor, etc.)? Please list: _____

Have you been treated by another physical therapist in the past for this or any other condition? Yes No

If Yes, by whom/when? _____

What tests have you had for this condition? X-ray MRI CT scan Other: _____

Please mark where you have symptoms on the picture below. Also mark any areas of numbness/tingling or other unusual sensations:

Please circle/describe your symptoms:

Constant (24 hours/day)

Intermittent (comes and goes)

Knife-like/ Sharp

Burning

Pins and Needles

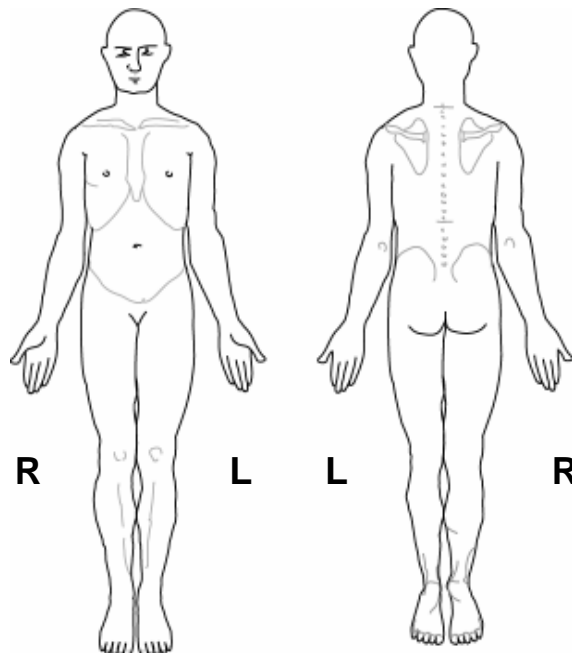
Dull

Numbness

Aching

Throbbing

Other: _____



Please circle the numbers that best correspond with your pain level at its BEST and its WORST

(e.g. 3 and 8):

0 1 2 3 4 5 6 7 8 9 10
No pain Mild pain, annoying Nagging Miserable, distressing Intense, dreadful Unimaginable

Since this condition began your symptoms have: decreased not changed increased

Your symptoms are worse in the: morning afternoon night same all day

What are your goals for physical therapy? _____

Please list past surgeries/conditions/hospitalizations:

_____/____/____
_____/____/____
_____/____/____
_____/____/____

Please list all medications, dosage, frequency and route (or you may attach a separate list):

Name: _____ Dosage: _____ Frequency: _____ Route: _____

Name: _____ Dosage: _____ Frequency: _____ Route: _____

Name: _____ Dosage: _____ Frequency: _____ Route: _____

Name: _____ Dosage: _____ Frequency: _____ Route: _____

Have you ever been diagnosed and/or treated for any of the following conditions (circle all that apply):

High Blood Pressure	Dizziness	Headaches
Rheumatoid Arthritis	Bowel or Bladder Problems	Stroke
Diabetes	Multiple Sclerosis	Blood/clotting disorders
Osteoporosis	HIV/AIDS	Chest Pain/Angina
Heart Problems	Hepatitis / Tuberculosis	Lung Disease
Seizures	Breathing Difficulties/	Recent Weight Loss/Gain
Kidney Problems	Asthma	History of Fractures
Depression	Frequent Falls	Impaired Hearing/Vision
Cancer	Thyroid Problems	Other: _____

Do you have a Pacemaker/Defibrillator? Yes No

For women: Are you pregnant? Yes No

Please list any allergies that you have (For example: medications, latex, food, bee stings): _____

Is there any additional information? _____

The above information is true to the best of my knowledge.

Signature: _____ Date: ____/____/____